



Essentials One-day Workshop Finance for non-financial managers



Date: 24 October 2019

Time: 9.30am – 5.00pm

Venue: Lightwoods Park and House, Adkins Lane, Bearwood, Birmingham, B67 5DP

Price: **£275.00 + vat** (includes lunch, AAT Certificate of Attendance & 1 hour 1-1 remote Sage training session)

Who should attend?

This one-day workshop is suitable for anyone who is responsible for preparing and maintaining a budget or requires an understanding of statutory and management accounts. Non-financial managers, directors, business owners and entrepreneurs can all benefit from the interactive course content.

Who is the trainer?

Ralph Savage (FCA) of DRS Business Solutions LTD (www.drs-business-solutions.co.uk) will be delivering the workshop on behalf of Acc-Unique Solutions Ltd. Ralph is an experienced Business Advisor and Finance Director who, after developing and refining his financial skills in accountancy practices has worked in manufacturing for over 20 years, right up to senior board level. He helps business owners to achieve their goals by growing business worth. He has extensive experience in business planning, preparation and review of business plans/forecasts and providing mentoring and coaching support.

What will you learn?

Ralph will be providing lots of practical business advice during the day which together with the interactive course materials will teach you how to:

- ◆ **Understand the Statement of Profit or Loss and the Balance Sheet (Statement of Financial Position)** – *interpret what your year-end accounts say about your business*
- ◆ **Analyse company performance and position** - *use ratio calculations to check the health of your business*
- ◆ **Learn the difference between cash and profit** - *healthy profit doesn't necessarily mean healthy cashflow!*
- ◆ **Prepare a budget to manage business activity** - *set targets and learn to forecast future success or problems!*

What about after the course?

Following the course, you will be able to book a free 1 hour, 1-1 remote training session with Fiona Wilson (MAAT, QTLS) of Acc-Unique Solutions Ltd (www.acc-uniquesolutions.co.uk). Fiona has more than 20 years experience in accounting and 12 years experience in teaching Sage and implementing Sage systems. She works with businesses around the UK and is a qualified AAT & BTEC Business lecturer, having taught for several years in Further Education colleges.

You will be shown how Sage can manage your budget reports and management accounting for you. If you use Sage software then Fiona can help you to configure your chart of accounts so that the reports are customised specifically for you.

All delegates will receive an official AAT Certificate of Attendance.

Booking Form

If you would like to book a place on this workshop, please sign and complete the section below to confirm that you have read and agree to our terms. Please email your form to fionawilson@acc-uniquesolutions.co.uk. We will confirm your place and forward an invoice by return. Payment is required within 7 days of booking to secure your place. Cancellations received on or before 2 weeks prior to the course date will be subject to a £50.00 + vat administration charge. Refunds cannot be given for cancellations received within 2 weeks of the course date. Eventbrite booking is available at <https://www.eventbrite.co.uk/e/aat-essentials-finance-for-non-financial-managers-tickets-73353160277>

Name **Email**

Tel **Address**

Signed **Date:**

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