

**AAT Essentials**

**Finance for non-financial manager’s online course**

**Booking Form**

**Who should attend?**

Anyone who is responsible for company finances, preparing and maintaining a budget or requires an understanding of statutory and management accounts. The course is aimed mainly at people without any accounting experience.

**Who is the trainer**?

Fiona Wilson, AAT licensed accountant, accounts lecturer and Sage 50 trainer.

Acc-Unique Solutions is a management accountancy practice and training centre, based in Harborne, Birmingham.

It provides accountancy services, support and training to businesses and students around the UK

[www.acc-uniquesolutions.co.uk](http://www.acc-uniquesolutions.co.uk)

**What will you learn on the course?**

**The Statement of Profit or Loss & The Balance Sheet -** *understand what year-end accounts say about a business*

**How to analyse company performance and position -** *use ratio calculations to check the health of a business*

**The difference between cash and profit -** *healthy profit doesn’t necessarily mean healthy cashflow!*

**How to prepare a budget to manage business activity –** *set targets and learn to forecast future success or problems!*

**Duration of Course: 2 x 3 hours sessions (see website for available dates)**

*Please allow a further 1 hour for each session for extra Q&A time*

**Cost of course: £225 + VAT**

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**Dates of course:** **Session 1**: **Session 2**

**Full Name of learner:**

**Tel:** **Email:**

**Invoicing Details:**

**Name of company (if applicable)**:

**Full name of person with authority to book course place**:

**Tel:** **Email:**

**Address:**

**Purchase Order No.**