Information Security Policy

Policy Statement

It is the policy of Acc-Unique Solutions to develop, implement and maintain an information security management system (ISMS) designed to meet the requirements of ISO 27001 in pursuit of its objectives, its purpose and to be relevant and tailored to the context of the organisation.

It is the policy of Acc-Unique Solutions to:

- make the details of our policy known to all interested parties including external where appropriate and to determine the need for communication and by what methods relevant to the business management system.
- comply with all legal requirements, codes of practice and all other responsibilities placed on the organisation as a result of our activities. Therefore, as a company we are committed to satisfying all of our legislative and ethical obligations related to information security and ensuring that any changes are taken into account and dealt with satisfactorily.
- maintain a management system that will achieve its objectives and be continuously improved in terms of its effectiveness and context. The ISMS will continue to be "risk based" meaning its procedures and controls are up to date and focused on the company's most current and significant information security risks.
- provide all the resources of equipment, trained and competent staff and any other requirements to enable the objectives of the ISMS to be met.
- embed information security into all of the organisations' activities and operations at all levels.
- design, implement and maintain effective and complete network configuration management systems and procedures required to achieve the security of the information that passes through our information system.
- ensure that all employees and contractors are made aware of and understand the obligations the information security management system places on them, and that their knowledge is regularly updated and refreshed.
- design and maintain appropriate contingency plans to make sure that the company can deal with and recover from any information security incidents quickly and safely.

This information security policy provides a framework for setting, monitoring and reviewing our objectives and procedures in relation to information security. To ensure the company maintains its focus on continuous improvement, the system is regularly reviewed by senior management to confirm that it remains adequate to control our security risks and is suitable for our business. The ISMS is subject to both internal and external audits annually.

Scope of the policy

The scope of this policy includes the database and computer systems operated by Acc-Unique Solutions to implement their business model of providing accountancy and accountancy training services to various industry sectors nationwide. It also relates where appropriate to external risk sources including functions which are outsourced.